

Tammie Rosenbloom MSW, LICSW

Walk Talk Therapy, LLC

12301 Whitewater Drive suite 30

Minnetonka, MN 55345

P:952.223.1300 F:612.235.7990

### Child/Adolescent Initial Paperwork

<b>Date:</b>	<b>Form Completed By:</b>
	<b>Relationship to the client:</b>

CLIENT INFORMATION		
<b>Child's Last Name</b>	<b>Child's First Name</b>	<b>Child's Middle Name</b>
<b>Street Address</b>	<b>City, State, Zip Code</b>	<b>Child's Date of Birth</b>
		<b>AGE:</b> _____
√ <b>appropriate box for address:</b> <input type="checkbox"/> house <input type="checkbox"/> apartment <input type="checkbox"/> residential facility <input type="checkbox"/> homeless		
<b>Name of Parent/s or Guardian/s:</b>		
<b>Home Phone Number</b>	<b>Cellular Phone Number</b>	<b>Alternate Phone Number</b>
<b>OK to leave message?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>OK to leave message?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>OK to leave message?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Race</b> (√ all that apply): <input type="checkbox"/> American Indian/Alaska Native Tribe: _____ <input type="checkbox"/> Asian ( <input type="checkbox"/> Chinese <input type="checkbox"/> Hmong <input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> Laotian <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other _____) <input type="checkbox"/> Black/African American ( <input type="checkbox"/> Ethiopian <input type="checkbox"/> Somali <input type="checkbox"/> Other _____) <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other _____		
Gender/Pronoun used: _____ Sexual Preference: _____		
<b>Ethnicity:</b> <input type="checkbox"/> Hispanic/Latino/a <input type="checkbox"/> Not Hispanic/Latino/a		
<b>Primary Language:</b> <input type="checkbox"/> English <input type="checkbox"/> Other:	<b>Other Languages Spoken:</b>	
<b>Religion:</b>		
<b>Cultural considerations for treatment:</b>		

REFERRAL INFORMATION:
<b>Who referred you to your appointment today?</b>

## REASONS FOR WANTING SERVICES

Please ✓ all that apply:

<input type="checkbox"/> ADHD	<input type="checkbox"/> Grief/Loss/Death	<input type="checkbox"/> Panic Attack	<input type="checkbox"/> Sleep Problems
<input type="checkbox"/> Attachment Issues	<input type="checkbox"/> Health Problems	<input type="checkbox"/> Parenting Issues	<input type="checkbox"/> Stress
<input type="checkbox"/> Alcohol Issues	<input type="checkbox"/> Hearing Voices	<input type="checkbox"/> Phobia/s	<input type="checkbox"/> Suicidal Thoughts
<input type="checkbox"/> Anger Problems	<input type="checkbox"/> Help Finding Resources	<input type="checkbox"/> Physical Abuse	<input type="checkbox"/> Suicide Attempt/s
<input type="checkbox"/> Anxiety	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Physical Pain	<input type="checkbox"/> Trauma
<input type="checkbox"/> Body Image/Weight Issues	<input type="checkbox"/> Hyperactivity	<input type="checkbox"/> Psychiatric Hospitalization	<b>Other:</b>
<input type="checkbox"/> Bingeing and/or Overeating	<input type="checkbox"/> Identity Issues	<input type="checkbox"/> Purging (Throwing up)	<input type="checkbox"/>
<input type="checkbox"/> Communication Issues	<input type="checkbox"/> Inattention	<input type="checkbox"/> Relationship Concerns	<input type="checkbox"/>
<input type="checkbox"/> Developmental Delay/s	<input type="checkbox"/> Learning Problems	<input type="checkbox"/> Restricting Food	<input type="checkbox"/>
<input type="checkbox"/> Depression	<input type="checkbox"/> Legal Problems	<input type="checkbox"/> Sadness	<input type="checkbox"/>
<input type="checkbox"/> Disruptive Behavior	<input type="checkbox"/> Memory Problems	<input type="checkbox"/> Schizophrenia	<input type="checkbox"/>
<input type="checkbox"/> Eating Disorder	<input type="checkbox"/> Mood Swings	<input type="checkbox"/> Self-Esteem Issues	<input type="checkbox"/>
<input type="checkbox"/> Drug Issues	<input type="checkbox"/> Obsessions	<input type="checkbox"/> Sexual Abuse/Trauma	<input type="checkbox"/>
<input type="checkbox"/> Fetal Alcohol Syndrome	<input type="checkbox"/> Out of Home Placement	<input type="checkbox"/> Sexuality Concerns	<input type="checkbox"/>

## TYPE OF SERVICES REQUESTED:

please ✓ all that apply

<input type="checkbox"/> Individual Therapy	<input type="checkbox"/> Family Therapy	<input type="checkbox"/> Couples Therapy	<input type="checkbox"/> Group Therapy
<input type="checkbox"/> DBT Therapy	<input type="checkbox"/> Walk Talk Therapy	<input type="checkbox"/> Play Therapy	<input type="checkbox"/> <b>Other:</b>

## CHILD/ADOLESCENT CURRENT MEDICATIONS

(list more on separate page if necessary):

**Prescribed by:**

Current Medication	For What Condition?	Dose	Frequency	Date Started	Side Effects/Comments
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Past Medication	For What Condition?	Past Medication	For What Condition?		
1.		6.			
2.		7.			
3.		8.			
4.		9.			
5.		10.			

**Medication Allergies:**

# FAMILY MEDICAL/PSYCHOLOGICAL HISTORY

## CHILD/ADOLESCENT HISTORY: please ✓ all that apply

<input type="checkbox"/> Alcohol/Drug Abuse	<input type="checkbox"/> Domestic Abuse	<input type="checkbox"/> Hyperactivity	<input type="checkbox"/> Psychiatric Hospitalization
<input type="checkbox"/> Allergies	<input type="checkbox"/> Eating Disorder	<input type="checkbox"/> Inattention	<input type="checkbox"/> Schizophrenia
<input type="checkbox"/> Anxiety	<input type="checkbox"/> Epilepsy/Seizures	<input type="checkbox"/> Learning Problems	<input type="checkbox"/> Sexual Abuse
<input type="checkbox"/> Autism	<input type="checkbox"/> Fetal Alcohol Syndrome	<input type="checkbox"/> Legal Problems	<input type="checkbox"/> Stomachaches
<input type="checkbox"/> Bedwetting	<input type="checkbox"/> Foster Care (past or present)	<input type="checkbox"/> Manic/Bipolar Disorder	<input type="checkbox"/> Suicide/Attempt
<input type="checkbox"/> Blood Clot/Stroke	<input type="checkbox"/> Headaches	<input type="checkbox"/> Mental Retardation	<input type="checkbox"/> Surgery/ies
<input type="checkbox"/> Cancer	<input type="checkbox"/> Heart Attack/Disease	<input type="checkbox"/> Panic Attacks	<input type="checkbox"/> Tuberculosis
<input type="checkbox"/> Depression	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Physical Pain	<b>Other:</b>
<input type="checkbox"/> Diabetes	<input type="checkbox"/> High Blood Pressure	<input type="checkbox"/> Physical Abuse	

**Please Describe Any Issues Checked Above:**


## MOTHER AND MOTHER'S SIDE OF THE FAMILY: Check here if history is unknown

<input type="checkbox"/> Alcohol/Drug Abuse	<input type="checkbox"/> Diabetes	<input type="checkbox"/> High Blood Pressure	<input type="checkbox"/> Physical Pain
<input type="checkbox"/> Allergies	<input type="checkbox"/> Domestic Abuse	<input type="checkbox"/> Hyperactivity	<input type="checkbox"/> Physical Abuse
<input type="checkbox"/> Alzheimer's	<input type="checkbox"/> Eating Disorder	<input type="checkbox"/> Inattention	<input type="checkbox"/> Psychiatric Hospitalization
<input type="checkbox"/> Anxiety	<input type="checkbox"/> Epilepsy/Seizures	<input type="checkbox"/> Learning Problems	<input type="checkbox"/> Schizophrenia
<input type="checkbox"/> Autism	<input type="checkbox"/> Fetal Alcohol Syndrome	<input type="checkbox"/> Legal Problems	<input type="checkbox"/> Sexual Abuse
<input type="checkbox"/> Bedwetting	<input type="checkbox"/> Foster Care (past or present)	<input type="checkbox"/> Manic/Bipolar Disorder	<input type="checkbox"/> Stomachaches
<input type="checkbox"/> Blood Clot/Stroke	<input type="checkbox"/> Headaches	<input type="checkbox"/> Mental Retardation	<input type="checkbox"/> Suicide/Attempt
<input type="checkbox"/> Cancer	<input type="checkbox"/> Heart Attack/Disease	<input type="checkbox"/> Panic Attacks	<input type="checkbox"/> Surgery/ies
<input type="checkbox"/> Depression	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Personality Disorder/s	<input type="checkbox"/> Tuberculosis

**Other:**

## FATHER AND FATHER'S SIDE OF THE FAMILY: Check here if history is unknown

<input type="checkbox"/> Alcohol/Drug Abuse	<input type="checkbox"/> Diabetes	<input type="checkbox"/> High Blood Pressure	<input type="checkbox"/> Physical Pain
<input type="checkbox"/> Allergies	<input type="checkbox"/> Domestic Abuse	<input type="checkbox"/> Hyperactivity	<input type="checkbox"/> Physical Abuse
<input type="checkbox"/> Alzheimer's	<input type="checkbox"/> Eating Disorder	<input type="checkbox"/> Inattention	<input type="checkbox"/> Psychiatric Hospitalization
<input type="checkbox"/> Anxiety	<input type="checkbox"/> Epilepsy/Seizures	<input type="checkbox"/> Learning Problems	<input type="checkbox"/> Schizophrenia
<input type="checkbox"/> Autism	<input type="checkbox"/> Fetal Alcohol Syndrome	<input type="checkbox"/> Legal Problems	<input type="checkbox"/> Sexual Abuse
<input type="checkbox"/> Bedwetting	<input type="checkbox"/> Foster Care (past or present)	<input type="checkbox"/> Manic/Bipolar Disorder	<input type="checkbox"/> Stomachaches
<input type="checkbox"/> Blood Clot/Stroke	<input type="checkbox"/> Headaches	<input type="checkbox"/> Mental Retardation	<input type="checkbox"/> Suicide/Attempt
<input type="checkbox"/> Cancer	<input type="checkbox"/> Heart Attack/Disease	<input type="checkbox"/> Panic Attacks	<input type="checkbox"/> Surgery/ies
<input type="checkbox"/> Depression	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Personality Disorder/s	<input type="checkbox"/> Tuberculosis

**Other:**

## SIBLINGS (if applicable): N/A Check here if history is unknown

<input type="checkbox"/> Alcohol/Drug Abuse	<input type="checkbox"/> Diabetes	<input type="checkbox"/> High Blood Pressure	<input type="checkbox"/> Physical Pain
<input type="checkbox"/> Allergies	<input type="checkbox"/> Domestic Abuse	<input type="checkbox"/> Hyperactivity	<input type="checkbox"/> Physical Abuse
<input type="checkbox"/> Alzheimer's	<input type="checkbox"/> Eating Disorder	<input type="checkbox"/> Inattention	<input type="checkbox"/> Psychiatric Hospitalization
<input type="checkbox"/> Anxiety	<input type="checkbox"/> Epilepsy/Seizures	<input type="checkbox"/> Learning Problems	<input type="checkbox"/> Schizophrenia
<input type="checkbox"/> Autism	<input type="checkbox"/> Fetal Alcohol Syndrome	<input type="checkbox"/> Legal Problems	<input type="checkbox"/> Sexual Abuse
<input type="checkbox"/> Bedwetting	<input type="checkbox"/> Foster Care (past or present)	<input type="checkbox"/> Manic/Bipolar Disorder	<input type="checkbox"/> Stomachaches
<input type="checkbox"/> Blood Clot/Stroke	<input type="checkbox"/> Headaches	<input type="checkbox"/> Mental Retardation	<input type="checkbox"/> Suicide/Attempt
<input type="checkbox"/> Cancer	<input type="checkbox"/> Heart Attack/Disease	<input type="checkbox"/> Panic Attacks	<input type="checkbox"/> Surgery/ies
<input type="checkbox"/> Depression	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Personality Disorder/s	<input type="checkbox"/> Tuberculosis

**Other:**

**DRUG/ALCOHOL USE/ABUSE**

please √ appropriate boxes

Alcohol	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Sedatives	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Crack Cocaine	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Club Drugs	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Cocaine	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Hallucinogens (i.e., LSD)	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Heroin	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Inhalants	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Marijuana	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Methadone	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Opiates	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Prescription Drugs	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
PCP	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Stimulants (i.e., methamphetamine)	<input type="checkbox"/> Never Used	<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Other: _____		<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:
Other: _____		<input type="checkbox"/> Currently Use	<input type="checkbox"/> Used in Past	Age at First Use:

**EDUCATIONAL HISTORY**

<b>Name of School:</b>		<input type="checkbox"/> Public <input type="checkbox"/> Private	<b>Grade:</b>
			<b>Teacher:</b>
<b>Current:</b>		<b>Past Year:</b>	
Attendance	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor	Attendance	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor
Quality of work	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor	Quality of work	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor
Homework behavior	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor	Homework behavior	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor
In school behavior	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor	In school behavior	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor
Friendships	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor	Friendships	<input type="checkbox"/> good <input type="checkbox"/> average <input type="checkbox"/> poor
<b>Has your child/adolescent ever:</b>			
<b>Repeated a grade?</b>		<input type="checkbox"/> No <input type="checkbox"/> Yes	Grade:
<b>Received Special Education Services?</b>		<input type="checkbox"/> No <input type="checkbox"/> Yes	When:
<b>Been diagnosed with a learning disability?</b>		<input type="checkbox"/> No <input type="checkbox"/> Yes	When:
<b>Been diagnosed with ADHD?</b>		<input type="checkbox"/> No <input type="checkbox"/> Yes	When:
<b>Had a previous Individualized Education Plan (IEP)?</b>		<input type="checkbox"/> No <input type="checkbox"/> Yes	When:
<b>Does your child/adol. have a current IEP?</b>		<input type="checkbox"/> No <input type="checkbox"/> Yes	
<b>Describe your child's academic strengths and weaknesses:</b>			
<b>Motivational Problems:</b>			
<b>Behavior Problems:</b>			

**EMPLOYMENT HISTORY (if applicable)**

Please list any current or previous jobs that adolescent has held including position, length of time at job, reason for leaving, and any other pertinent information:

How is your family supported financially?

**LEGAL HISTORY**

Has your child/adolescent ever been arrested or in trouble with the law?

No  Yes Please explain:

Is your child/adolescent currently on probation?  No  Yes

Has the child/adolescent's mental health treatment been court ordered?  No  Yes

<b>CURRENT LEVEL OF FUNCTIONAL IMPAIRMENT</b>	<i>(circle corresponding level)</i> (0 = no impairment, 5 = moderate impairment, 10 = severe impairment)										
Relationship with caregiver	0	1	2	3	4	5	6	7	8	9	10
Relationship with family	0	1	2	3	4	5	6	7	8	9	10
Friendships/Peer Relationships	0	1	2	3	4	5	6	7	8	9	10
Job/School Performance	0	1	2	3	4	5	6	7	8	9	10
Cognitive/Learning	0	1	2	3	4	5	6	7	8	9	10
Hobbies/Interests	0	1	2	3	4	5	6	7	8	9	10
Physical Health	0	1	2	3	4	5	6	7	8	9	10
Activities of Daily Living	0	1	2	3	4	5	6	7	8	9	10
Eating Habits	0	1	2	3	4	5	6	7	8	9	10
Sleep	0	1	2	3	4	5	6	7	8	9	10
Ability to Control Temper	0	1	2	3	4	5	6	7	8	9	10

**Notes:**

## YOUR CHILD'S CURRENT PROVIDER(S) AND PROFESSIONAL(S)

<b>PRIMARY CARE PHYSICIAN</b>			<b>PSYCHIATRIST</b>			<b>CASE MANAGER</b>		
<b>Name</b>			<b>Name</b>			<b>Name</b>		
<b>Agency/Address</b>			<b>Agency/Address</b>			<b>Agency/Address</b>		
<b>Phone</b>			<b>Phone</b>			<b>Phone</b>		
<b>Fax</b>			<b>Fax</b>			<b>Fax</b>		
<b>Length of time services received:</b>			<b>Length of time services received:</b>			<b>Length of time services received:</b>		
<b>PROBATION OFFICER</b>			<b>CPS WORKER</b>			<b>SCHOOL COUNSELOR/SW</b>		
<b>Name</b>			<b>Name</b>			<b>Name</b>		
<b>Agency/Address</b>			<b>Agency/Address</b>			<b>Agency/Address</b>		
<b>Phone</b>			<b>Phone</b>			<b>Phone</b>		
<b>Fax</b>			<b>Fax</b>			<b>Fax</b>		
<b>Length of time services received:</b>			<b>Length of time services received:</b>			<b>Length of time services received:</b>		
<b>OTHER</b>			<b>OTHER</b>			<b>OTHER</b>		
<b>Name</b>			<b>Name</b>			<b>Name</b>		
<b>Agency/Address</b>			<b>Agency/Address</b>			<b>Agency/Address</b>		
<b>Phone</b>			<b>Phone</b>			<b>Phone</b>		
<b>Fax</b>			<b>Fax</b>			<b>Fax</b>		
<b>Length of time services received:</b>			<b>Length of time services received:</b>			<b>Length of time services received:</b>		

## PAST PROVIDERS AND PROFESSIONALS

(Include Psychologists, Psychiatrists, Social Workers, etc)

<b>TYPE OF PROVIDER:</b>			<b>TYPE OF PROVIDER:</b>			<b>TYPE OF PROVIDER:</b>		
<b>Name</b>			<b>Name</b>			<b>Name</b>		
<b>Agency/Address</b>			<b>Agency/Address</b>			<b>Agency/Address</b>		
<b>Phone</b>			<b>Phone</b>			<b>Phone</b>		
<b>Fax</b>			<b>Fax</b>			<b>Fax</b>		
<b>When services were received:</b>			<b>When services were received:</b>			<b>When services were received:</b>		

CAGE-AID Drug and Alcohol Screening

**Within the past year:**

- Have you ever felt you ought to cut down on your drinking or drug use? Yes No
- Have people annoyed you by criticizing your drinking or drug use? Yes No
- Have you ever felt bad or guilty about your drinking or drug use? Yes No
- Have you ever had a drink or used drugs first thing in the morning to steady your nerves or to get rid of a hangover? Yes No

**I certify that I have answered these questions to the best of my knowledge.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**CLINICIAN NOTES (clarifications, follow up, etc.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CAGE-AID Score \_\_\_\_\_/4**

Recommendations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Clinician

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cosignatory

\_\_\_\_\_  
Date

Tammie Rosenbloom MSW, LICSW/Walk Talk Therapy, LLC  
**Registration Form**

### Patient Information

Legal Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  Cell  Home  Other Phone Number: \_\_\_\_\_  Cell  Home  Other  
Sex:  Male  Female  Other Age: \_\_\_\_\_ Marital Status:  Single  Married  Widowed  Divorced  Separated  Other  
Emergency Contact: \_\_\_\_\_ Emergency Contact Phone Number: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

### Primary Insurance Information

Primary Insurance Company: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Member ID Number: \_\_\_\_\_ Group or Account Number: \_\_\_\_\_

\*You are responsible for understanding your insurance benefit information and can obtain this information by calling your insurance company directly.

POLICY HOLDER INFORMATION (If the patient is not the policy holder):

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Phone Number: \_\_\_\_\_  Cell  Home  Other Sex:  Male  Female  Other

### Secondary Insurance Information (If Applicable)

Primary Insurance Company: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Member ID Number: \_\_\_\_\_ Group or Account Number: \_\_\_\_\_

\*You are responsible for understanding your insurance benefit information and can obtain this information by calling your insurance company directly.

POLICY HOLDER INFORMATION (If the patient is not the policy holder):

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Phone Number: \_\_\_\_\_  Cell  Home  Other Sex:  Male  Female  Other

### Responsible Party: If Patient is Under 18

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Phone Number: \_\_\_\_\_  Cell  Home  Other Sex:  Male  Female  Other

### Signature and Release

I, the undersigned, certify that I (or my dependent) have insurance coverage as noted above and assign directly to the healthcare provider listed at the top of this form all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the healthcare provider to release all information necessary to secure payment of benefits and to mail patient statements. I authorize the use of this signature on all insurance submissions.

\_\_\_\_\_  
Patient or Responsible Party Signature (if under 18) Relationship Date



# AUTHORIZATION TO DISCLOSE INFORMATION

<b>PATIENT'S FULL NAME:</b>		Other names used (if any):	
<b>Date of Birth:</b>		Social Security Number (voluntary):	
<b>I Authorize:</b> Tammie Rosenbloom MSW, LICSW/Walk Talk Therapy, LLC 12301 Whitewater Dr # 30 Minnetonka, MN 55345		Phone: 952-223-1300 Fax: 612.235.7990	
<b>To release information to and receive information to and from:</b> Name: Address:		<b>My relation to this person:</b>  _____	
<b>Agency Phone/Fax:</b>		<b>Agency Phone/Fax:</b>	
<b>Information which may be released includes (check appropriate boxes):</b>			
<input type="checkbox"/> ALL <input type="checkbox"/> Discharge Summaries <input type="checkbox"/> History and Physical Exams <input type="checkbox"/> Two-way communication between physicians and therapists <input type="checkbox"/> Phone Contacts <input type="checkbox"/> Medication Information <input type="checkbox"/> Psychological Tests / MMPI <input type="checkbox"/> Other _____			
All records pertaining to psychiatric/mental health, chemical dependency, and/or HIV/AIDS will be released unless indicated here: DO NOT release records regarding:   ↳ mental health   ↳ chemical dependency   ↳ HIV/AIDS			
<b>Dates of information to be released:</b>			
<input type="checkbox"/> ALL   ↳ Other _____			
<b>This information may be released for the purposes of:</b>			
<input type="checkbox"/> Planning or continuing my care and treatment <input type="checkbox"/> Sharing information about my stay and treatment <input type="checkbox"/> Other (specify) _____ <input type="checkbox"/> Determining eligibility for insurance benefits <input type="checkbox"/> Determining eligibility for Social Security Benefits			
Your signature indicates that you know what information will be given and what it will be used for. This authorization also states that you know who will receive this information and that this information is private. A detailed description of the potential uses and disclosures of protected health information can be found in our <i>Notice of Privacy Practices</i> . You have the right to review our most updated copy of these practices before signing this consent. Your care and treatment are not dependent on your signing of this release. You acknowledge that information disclosed as a result of this authorization may be redisclosed by the recipient and no longer be subject to federal healthcare privacy protections.			
<b>REVOCAION CLAUSES:</b>			
I understand that I may withdraw my authorization by written notice. My authorization will expire one year from the date signed if I do not revoke my consent earlier. Date of Expiration (not to exceed one year): _____			
<b>Patient Signature:</b>		<b>Date:</b>	Parent or guardian signature (if applicable)
			Date:
<b>Phone Number:</b>		Relationship to patient:	
Signature of Witness:		Date	Reason patient is unable to sign:

This notice describes how mental health information about you may be used and disclosed, and how you can get access to this information. Please review it carefully.

### **Notice of privacy practices**

In this notice, the words “We” and “Us” mean Tammie Rosenbloom MSW, LICSW/Walk Talk Therapy, LLC

“You” means anyone who receives mental health services from us. “Health information” means any information that we create or receive relating to your health or health care payment, whether oral, written or recorded in any form.

### **How we may use and disclose your health information**

The law requires us to inform you that we use and disclose your health information for the following purposes.

#### Treatment

We will use your health information to provide you with mental health services. We may share your health information with other mental health care providers who are involved in your care and who are a part of TR. With your consent, we may disclose certain health information specified by you to your family, others involved in your care or organizations outside of TR providing health care to you.

#### Payment

We may use and disclose health information to bill:

- your insurer
- Medicare
- any other payer or programs
- your health plan
- Medical Assistance
- you

If your insurer or health plan requires prior approval to determine whether they will pay for those services, we may disclose parts of your health information to them, unless you have asked that we not bill your insurer or plan.

#### Health Care Operations

We may use and disclose information about you within Tammie Rosenbloom MSW, LICSW.

1. to manage and improve our mental health services. This includes:
  - quality assessment
  - licensing and accreditation
  - business planning and management
  - evaluating health professionals
  - legal and accounting services

We may provide services with the help of people who are not our employees, and companies that are not our affiliates. This includes equipment technologists, computer hardware and software providers or maintenance personnel. We call these people or companies our “business associates.” We may give our business associates some access to your health information so they can perform their job duties. We minimize their access as much as possible. They are required to safeguard your information.

#### Appointment reminders, treatment alternatives

We may use and disclose your health information to provide you with:

- appointment reminders
- information about treatment options and services
- other health-related services

#### People involved in your care

At your request, we may release health information to a family member or friend. We may disclose information about you to a disaster relief organization if there is a disaster, so that your family can be notified.

#### Research

We will not use or disclose health information that can be used to identify you for research purposes without first obtaining your written authorization or following state law procedures for trying to notify you. When you register with us, we will ask you to use and disclose your health information within Tammie Rosenbloom MSW, LICSW. for medical or scientific research. You will be asked to sign additional authorizations for clinical research trials involving treatment

### **Required disclosures permitted without your authorization**

We will release health information about you as required to comply with Minnesota law.

In addition, we may need to use or disclose your health information without your authorization:

- to the government for public health activities as permitted or required by law to report abuse or neglect
- to a health oversight agency for audits, investigations, inspections and licensure activities
  - to prevent a serious and imminent threat to your health or safety
  - to prevent a serious and imminent threat to a person or the public, or to help the police apprehend a person involved with a violent crime that may have seriously harmed someone

- to law enforcement official in response to a court or administrative order, subpoena, warrant, summons or similar process; to identify or locate a suspect, witness or missing person; to identify a victim of crime if, under certain limited circumstances, we are unable to obtain the victim’s agreement; or in emergency circumstances to report the locations and perpetrator or a crime
- to a private party in litigation in response to a valid court order or administrative order
- to a correctional institution if you are an inmate, as necessary for your health and the health and safety of other people
- for military, national security or lawful intelligence activities
- otherwise as permitted or required by law
  - to your parent(s)/ legal guardian(s) if you are a non emancipated minor

Other uses and disclosures of your health information will be made only with your written authorization. You may revoke that authorization at any time for future uses and disclosures by writing to Tammie Rosenbloom MSW, LICSW. at the address at the end of this notice.

### **Your rights to your health information**

You have the following rights regarding the health information we maintain about you.

#### Rights to inspect and copy

With some exceptions, you have the right to see and request a copy of records that include your health information and are maintained or used by us (the designated record set). To request a copy, write to Tammie Rosenbloom MSW, LICSW. at the address listed at the end of this notice. We charge a fee for copying or mailing costs. In some cases, we may deny your request. If you are denied access to records, you may request that another licensed health care professional chosen by us review the denial. We will comply with the outcome of the review.

#### Right to amend

You may ask us to amend a record containing your health information if you feel it is incorrect or incomplete. Your request must be submitted in writing to Tammie Rosenbloom MSW, LICSW. at the address listed at the end of this notice. You must provide a reason for your request. We may deny your request if, among other reasons, the information was not created by us; is not included in your

clinical, billing or other records; or is otherwise accurate and complete.

Right to an accounting of disclosures

You have the right to request a written report of where we sent your health information for up to a six-year period. This does not include disclosures to or authorized by you or disclosures for treatment, payment and health care operations as described in this notice. You must submit your request in writing to Tammie Rosenbloom MSW, LICSW, at the address listed at the end of this notice. Your request must state a time period of six years or less, and may not include dates before August 1, 2017 report you request within a 12-month period will be free. After that, we may charge you for the cost of providing the report.

Right to request restrictions

You may request that we restrict or limit the health information we use or disclose about you for treatment, payment or health care operations. We are not required to agree with your request. If we agree, we will honor your request unless the information is needed to provide emergency treatment. You must make your request in writing to Tammie Rosenbloom MSW, LICSW,

at the address listed at the end of this notice. In your request, you must tell us (1) what information you want to limit; (2) how you want to limit our use or disclosure; (3) to whom you want the limits to apply.

Right to request confidential communications

You have the right to request that we communicate your health information in a certain method or place (such as at work or by mail). You must make your request in writing when you register with us, or to Tammie Rosenbloom MSW, LICSW, at the address listed at the end of this notice. We will try to meet all reasonable requests.

Our legal duties and rights

The law requires us to protect the privacy of your health information and to provide this notice of our practices. We reserve the right to change our health information practices and the terms of this notice. We reserve the right to make the changed notice effective for health information we already have about you and for new information. The notice will contain an effective date on the first page, in the top right-hand corner. The notice will be placed in a prominent place at each of our clinic sites. We will replace the notice with updated notices as they become available. In addition, you may request a paper copy of this notice by contacting Tammie Rosenbloom MSW, LICSW,

at the address shown on the back of this brochure. Notices will be available whenever we provide you with health care.

If you have any questions or complaints, or would like to obtain a copy of your medical records, contact:

Tammie Rosenbloom MSW, LICSW.  
12301 Whitewater Drive, Suite 30  
Minnetonka, MN 55345

# Notice of Privacy Practices

Tammie Rosenbloom  
MSW, LICSW  
Walk Talk Therapy,  
LLC

12301 Whitewater Drive,  
Suite 30  
Minnetonka, MN 55345

